



City of Coral Gables Implementing Order of the City Manager

Implementing Order No.: 2020-03 **Title:** Covid-19 Emergency Business Recovery Special Event Permit

Ordered: June 9, 2020 Effective: June 9, 2020

AUTHORITY: Executive Order 2020-122 re: Broward and Miami-Dade Counties to Phase 1: Safe. Smart. Step-by-Step. Plan for Florida's Recovery; Executive Order 2020-139 re: Phase 2: Safe. Smart. Step-by-Step. Plan for Florida's Recovery; Miami-Dade County Emergency Order 23-20, as amended; Miami-Dade County Emergency Order 24-30; Coral Gables Emergency Order, as amended, allowing for the limited re-opening of restaurants (May 20, 2020) and certain establishments (May 18, 2020) with conditions; Ordinance No. 2020-18

PURPOSE

The purpose of this Implementing Order is to establish an expedited permit process for COVID-19 related special events on a temporary basis. As the City returns to a new normal in the wake of the COVID-19 public health crisis, the City Commission has tasked the administration with finding creative ways to support businesses and encourage individuals to participate in the local economy. In response to the re-opening of businesses under the strict conditions outlined in applicable emergency orders and corresponding handbooks¹, which include social distancing and reduced indoor capacity, the City Commission passed Emergency Ordinance No. 2020-18 which enacted City Code Section 62-303 "Covid-19 Emergency Business Recovery Special Event Permit". Section 62-303 streamlines the special event permit process in order to safely expand economic opportunities for businesses in the City impacted by the COVID-19 pandemic, while continuing to require adherence to the Americans with Disabilities Act and general life safety standards. The Ordinance sunsets on January 15, 2021.

APPLICABILITY

The Emergency Business Recovery Special Event Permit is intended for special events organized to enhance economic opportunities for a business, businesses, or other establishments located in the City that have been impacted by the COVID-19 emergency, consistent with Section 62-203. It does not include other special events unrelated to the impact of the COVID-19 emergency, or special events that are recurring in nature.

APPLICATION PROCESS

Applicants should complete the COVID-19 Recovery Special Event Permit application and submit it electronically to the following email address: COVIDRecoverySpecialEventPermit@coralgables.com

The COVID-19 Recovery Special Event Permit is a **NO FEE permit**. However, all fees for city services, including but not limited to the cost of all police services as determined by the Chief of Police, costs of

¹ Miami-Dade County's New Normal Handbook and the City of Coral Gables' Reopening the Local Economy Handbook

engineered site plan and traffic plan, and performance bond requirements set forth in Section 62-293(c), (d), and (e) shall apply. The City Manager retains the authority to waive or reduce fees or the performance bond requirement as provided in Section 62-293(f) of the Coral Gables City Code.

REVIEW PROCESS

The Community Recreation/Parks and Recreation Director (the "Parks Director") shall serve as the City Manager's designee to oversee the permit review process. All functions delegated to the Special Events and Parades Staff Committee under Section 62- 257 are delegated to the Parks Director.

Upon receipt of a permit application, the Parks Director shall determine whether the proposed event qualifies for the business recovery special event program. This process is not intended for special events that are not designed for COVID-19-related business recovery.

If the application qualifies, it will be routed internally by staff for concurrent review and approval/denial by the Chief of Police, the Fire Chief, and the director of any other necessary department as determined by the Parks Director. Routing shall be by electronic means.

The standards and criteria set forth in Section 62-291 shall be considered by the appropriate reviewers and applied in order to impose any appropriate conditions or restrictions on the COVID-19 recovery special event permit.

The applicant shall not be required to appear at a pre-permit coordination meeting, unless required by the Parks Director.

EXPIRATION

In accordance with the expiration date of Ordinance No. 2020-18, this Order, along with all temporary permits issued pursuant to this Order, shall expire on January 15, 2021, unless otherwise terminated or extended at the City Commission's discretion.

APPROVED BY:



Peter J. Iglesias, P.E.
City Manager



Date